



Authors checklist for extended abstract

- Use the template provided, ensuring that the provided styles and formatting has been used to minimise problems.
- Ensure that manuscripts have been checked for accuracy and consistency. Your extended abstract is expected to have been edited.
- File name of submitted files – Use name of first author for extended abstract. For figures, use author name and figure number. If submitting more than one extended abstract, use the lead author and part of the title.
- Figures embedded in document are to be provided additionally as separate files in JPG or Bitmap format. Figures are to be sized appropriately to column or margin width, and with between 150 – 300 dpi resolution.
- Manuscripts are to be no longer than 6 pages using the provided template and including all figures, tables and references.
- Indicate in the covering e-mail which session you would like your extended abstract to be considered for. **(Note: if providing more than 1 abstract send a different e-mail for each abstract)**
- Indicate in the covering e-mail if you would like your abstract considered for oral or poster presentation.
- Where possible indicate who will be giving presentation and email details for that person.
- Submitting extended abstracts: TBA

Timetable

Abstract submissions close	27 June 2011
Notification of acceptance	15 August 2011
Final revised abstracts due	10 October 2011
Presenter registration due	15 October 2011
PowerPoint presentations due	23 October 2011